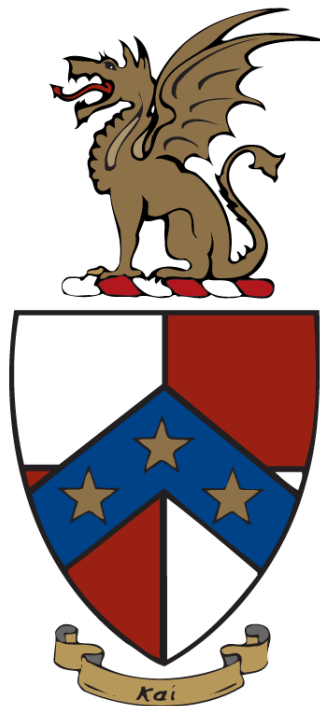


Constitution and Bylaws of the Eta Eta Chapter of the Beta Theta Pi International Fraternity

Adopted Spring 2012



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Constitution of the Eta Eta Chapter of Beta Theta Pi

Article I – Name and Purpose

Section 1: Name and General

The Constitution and By-Laws of the Eta Eta Chapter of the Beta Theta Pi International Fraternity shall be binding upon each initiated member and new member, equally with the Constitution and Laws of the General Fraternity.

Section 2: Purpose

The men of this fraternity are inspired by the lofty and strong ideals concerning the meaning and activities of Beta Theta Pi, recognizing that these ideals can be served by strong organization and mutual understanding. We have accepted these rules and guidelines for operation.

Article II – Laws

Section 1: General

This fraternity of Beta Theta Pi shall be governed by the Constitution and By-Laws of Beta Theta Pi, a fraternity organized as a nonprofit corporation under the laws of the State of Texas, and such Constitution and By-Laws that this fraternity shall adopt in the future.

Article III – Membership and Finances

Section 1: General

Membership shall be conferred only upon male students of Texas Christian University who have met the qualifications set out in the Constitution and By-Laws of the TCU fraternity along with the requirements of Texas Christian University and Beta Theta Pi.

RELEVANT AMENDMENTS: Article VIII: Section 3. *Membership Statuses*

Section 2: Inclusiveness of the Chapter

Eligibility for membership or appointed/elected officer positions may not be limited on the basis of race, religion, national origin, ethnicity, color, age, marital status, citizenship, sexual orientation, or disability, and no rules or policies of the fraternity shall discriminate based on any of these grounds.

Section 3: Character of the Chapter

Members of Beta Theta Pi recognize the dignity and respect due to all, male and female, and the respect due to all interactions between men and women. The TCU fraternity discourages its members from participating in degrading or demeaning events even if the purpose of the event may be “philanthropic.”

Section 4: Dues

Dues shall be collected from each member to fulfill the financial obligations of the fraternity and shall be payable as provided in the By-Laws. The amount of dues shall be proposed to the fraternity by the Vice-President of Finance and shall become binding upon approval of the active voting members. Dues must be paid by the second fraternity meeting of the semester; if dues are not paid, the member will be considered not in good standing and become inactive until his dues are paid.

(1): The Vice-President of Finance has the right to enact a parlor fee of up to \$50 for active and pledging members when large expenses are expected for housing. The Vice-President of Finance must present his intent to enact a parlor fee to the chapter each semester he believes a parlor fee is necessary, and the chapter must pass this measure by a majority vote at a chapter where quorum has been reached. The fee must be paid by each active and pledging member by the end of the proposed semester.

RELEVANT AMENDMENTS: Article VIII: Section 2. *Outstanding Balances*

Section 5: Privileges of Membership

The privilege of membership, introducing motions, debating, voting, and attending social functions shall be limited to members whose current dues are paid and are in good standing, designated by fraternity policies and the Kai Committee.

Section 6: Membership Review

Any situation warranting a membership review (i.e. removal from role, suspension, etc.) shall be done through the Trial of a Member by a fraternity procedure as outlined in the Code of Beta Theta Pi under Chapter XI Discipline, Section 4.

Section 7: Transfer Membership

Any initiated member of Beta Theta Pi that transfers to Texas Christian University and wishes to affiliate with the TCU fraternity must gain the approval of two-thirds of actives present and voting in a fraternity meeting after a full report from the Vice-President of Recruitment.

Section 8: Resignation

Members who wish to resign must notify the fraternity President and Secretary of their intent to resign via email or letter and must sign and submit a completed resignation form. Members failing to do so by the date specified by the President and Secretary as the cutoff for roster maintenance are responsible for paying one-hundred percent of the semester's fraternity dues. Otherwise, the brother is subject to referral to a collection agency.

Article IV – Officers and Elections

RELEVANT AMENDMENTS: Article VIII: Section 4. *The Electoral College*

Section 1: Officers

The elected Executive Officers of this fraternity shall be the President, Vice-President of Brotherhood, Vice-President of Finance, Vice-President of Communications, Vice-President of Risk Management, Vice-President of Recruitment, Vice-President of Member Education, Vice-President of External Programming, Vice-President of Social Programming. Additional offices may be proposed, approved, and duly adopted in the By-Laws of this fraternity.

Section 2: Duties

The duties of these officers shall be those set out in Article II of the By-Laws.

Section 3: Non-Executive Positions

The elected, Non-Executive positions of this fraternity shall be the Secretary.

Section 4: Elections

The process for elections is as follows:

- A. Officer Applications will be submitted to the Secretary by due date determined
- B. Applications will be made public to the fraternity for review after the established due date.
- C. President will be elected by a majority vote in a general election format.
- D. Each candidate for President will be given the opportunity to address the chapter and/or answer questions for no longer than 1.5 minutes on the day of the general election.
- E. In the event there are more than 2 candidates for president, a runoff election will be held between the top two vote receivers of the general election.

- F. An Electoral College will be used for all other elected positions in the process described in Article IV, Sections 5-9.

Section 5: The Electoral College

An electoral college will be created and shall consist of 16 voting members (4 members from each grade) and 1 Senior member who will serve as Chair of the Electorate, who does not possess the power to vote.

Section 5: Selecting the Electoral College

The 4 representatives from each grade will be voted upon by their own grade, by year not by credit hours. Any fraternity member may run in this election, even if they were on the old executive team. Any active fraternity member who is in that grade will have a vote in the election.

If a candidate is running for a VP position, he must make this clear to his grade so that they are aware that he is running for both. After each candidate makes his pitch, a vote will take place. The single highest vote getter from that round will win a position on the Electoral College and will be removed as a candidate, since he has been selected. This process will then be repeated with the remaining candidates to determine the 2nd, 3rd, and 4th representatives. Every grade will have 4 rounds.

The Chair of the Electorate will be a senior who is appointed by the outgoing President.

Section 6: The Chair of the Electorate

The Chair of the Electorate's job is to effectively manage the Voting Committee in an unbiased manner. He will present the proposed Executive Board before chapter and explain the rationale behind the choosing of each position prior to the chapter vote.

Section 7: The Selection of the New Executive Team

The Electoral College will meet to review and discuss applications and will hear from each candidate vying for a position. They will then vote on each position and select candidates by a two-thirds majority. In the case of a 2/3 – 1/3 tie, the incoming president will have a tiebreaker vote.

It is mandatory that the outgoing executive team is present in the room with the Electoral College. The outgoing executive team is allowed and encouraged to share their insights and thoughts about the candidates and the positions. However, they do not possess the power to vote unless they are a member of the Electoral College.

If members of the Electoral College are running for an executive position, they are not allowed to take part in the vote or the discussion of that position.

Section 8: Recommendations

The Electoral College also has the power to recommend individuals for fraternity chair roles beneath the executive positions. However, they do not have the authority to enforce these recommendations.

Section 9: Approving the New Executive Team

Before the process begins, the incoming President and the Chair of the Electorate will describe the role of each executive position to the chapter. The Chair of the Electorate will then present the proposed Executive Team. He will describe the Electoral process that occurred and why each candidate was chosen.

The Executive Team as a whole can then be approved by a simple majority of the chapter. If a simple majority is not reached, each position will be voted on by the entire chapter one by one in the following order:

1. Vice-President of Brotherhood
2. Vice-President of Education

3. Vice-President of Recruitment
4. Vice-President of Finance
5. Vice-President of Social Programming
6. Vice-President of External Programming
7. Vice-President of Communications
8. Vice-President of Risk Management
9. Secretary

The person who was originally chosen to fill these positions by the Electoral College will be voted upon by the chapter. If a simple majority votes to approve his appointment then he will win the Vice Presidency. If the person chosen by the Electoral College is not approved then that position will be left open until after the other positions' approval/denial votes.

Following the approvals/denials, the open positions will be voted on by the chapter. Everyone who applied for that executive position will be a candidate in this election. There will be no presentation by the candidates before this vote as members of the fraternity are expected to have read the applications before this chapter. Candidates will be required to leave the room when their position is being voted on.

If none of the candidates receive a simple majority, then there will be a runoff between the two candidates who received the most votes.

A candidate is allowed to withdraw his name before one of the Vice-Presidential votes if he wishes. The elected Vice-Presidents and the Secretary will then make up the new Executive Team.

Section 10: Pledging Members

A pledging member may run for an executive position on the condition that they are initiated and in good standing at the end of their respective pledge period. If they are not initiated, the positions they were elected to will be filled by an executive or presidential appointment with two-thirds chapter approval.

Article V – Meetings and Quorum

Section 1: Regular Meetings

Regular meetings of this fraternity shall be held each week during the fall and spring semesters. The day, time, and location shall be approved at a meeting called by the President at the start of each semester. The purpose of such meetings is to inform the members on the workings of the fraternity through Executive and committee reports as well as address subjects of concern that may arise.

Section 2: Special Meetings

Special fraternity meetings may be called by the President, the Executive Committee, or by fifty percent of members in good standing.

Section 3: Quorum

A quorum shall be defined as the minimum number of active members present to conduct official fraternity business, which consists of two-thirds of active fraternity members. Further, if a special fraternity meeting shall arise, only one-half of active members shall constitute a quorum. Any meeting which involves removing a member from office or any member from the role requires eighty-five percent of active fraternity members in order to constitute a quorum.

Section 4: Eye of Wooglin

The President, a simple majority of the Executive Committee, or twenty percent of fraternity members may schedule an Eye of Wooglin when he/they deem necessary, which may include General Fraternity Officers and alumni.

Section 5: Voting

Robert's Rules of Voting shall govern the votes of this fraternity.

Section 6: Attendance

Attendance will be taken at fraternity meetings by the Secretary. Excuses from absent members shall be presented in writing to the President or Secretary prior to the beginning of the fraternity meeting.

RELEVANT AMENDMENTS: Article VIII: Section 1. *Attendance*

Section 7: Non-Active Member Attendance

Fraternity advisors shall attend fraternity meetings once a week or more often as needed. Other alumni may attend fraternity meetings only by approval from the Executive Committee or President.

Section 8: Dress Code

Dress code for members during fraternity meetings is set as business casual unless otherwise stated by the President.

Article VI – Committees

Section 1: Executive Committee

The function of the Executive Committee shall be to conduct necessary business of the fraternity between meetings. There shall be weekly meetings of the Executive Committee as provided in Article III of the By-Laws of this fraternity.

Section 2: Kai Committee

The Kai Committee shall consist of nine members as outlined in Article V of the By-Laws and chaired by the Vice-President of Brotherhood. The function of this Committee shall be to promote brotherhood and to provide self-governance for fraternity members.

Article VII – Amending the Constitution

Section 1: Amending Process

This Constitution or the By-Laws may be amended at any regular meeting of the fraternity by a two-thirds vote, provided that notice of the proposed amendment had been given at the preceding regular meeting of the fraternity and the amendment is consistent with the Constitution and By-Laws of Beta Theta Pi and the policies of Texas Christian University.

Section 2: Updating

This Constitution and By-Laws must be reviewed for possible updates and corrections by the President, Executive Committee, and Standards Committee on an annual basis.

Article VIII – Amendments to the Constitution

Section 1: Attendance

Adopted 2/17/2013

Members are allowed two unexcused absences, after which a \$20 fine shall be imposed and recur for each subsequent unexcused absence. In order for an absence to be excused, the member must contact the Secretary, giving the reasons for their absence. If the member fails to inform the Secretary within 30 minutes before the meeting, the absence is unexcused. The following are examples of excused absences:

- Family emergency or gathering
- Illness

- Commitment to another club/organization or sport
- Religious commitments
- Beta related events
- Any others the Secretary deems proper

After a member receives three (3) fines, upon the fifth absence, the member loses good standing among the fraternity and moved to inactive. The member is then referred to the Kai Committee for evaluation. Kai will assess the member's association with the fraternity to decide when the member is reinstated. Kai may use sanctions such as, but not limited to:

- Community Service hours
- Additional Fines
- Social Probation
- Removal from office or position
- Loss of wearing letter privileges
- Any other sanctions Kai deems appropriate

If proper actions are not taken by the member to meet the requirements set forth by Kai, they may be subject to removal from the fraternity.

Section 2: Outstanding Balances

Adopted 4/14/2013

If a member has an outstanding balance that has not been paid within the following specified amount of time, Beta Theta Pi has the right to, and will enlist the assistance of a collection agency in pursuit of the money Beta Theta Pi is owed. The two specified time limits are as follows:

- Outstanding balance for at least TWO semesters
- Outstanding balance 90 days past due for GRADUATING Seniors

If the total amount is not paid within those two parameters, the Fraternity has the right to employ a collection agency on its behalf to collect the owed money.

Section 3: Membership Statuses

Adopted 2/23/2014

The duties of determining each member's membership status are given to the Secretary and the President, and are to be executed in a time frame that allows for adequate budgeting and roster maintenance for the following semester. The statuses of membership to the Eta Eta Chapter of Beta Theta Pi and their descriptions are the following:

A. Active Member

This member is an unrestricted, fully obligated member to both the TCU Chapter and the General Fraternity who

1. pays full dues to the TCU Chapter and the General Fraternity
2. participates in chapter events
3. votes during chapter proceedings
4. otherwise follows the policies and procedures laid out in the Constitution and Bylaws of the fraternity

B. Temporarily Inactive (GF)

This member is temporarily inactive to both the TCU Chapter and the General Fraternity who

1. pays no dues
2. does not participate in chapter events
3. does not vote during chapter proceedings

This status may only be held for one [1] semester at a time and may be given for any of the following reasons:

- Study abroad, or internships/co-ops away from Fort Worth
- Missionary work required by TCU
- Financial hardship (limited to three per chapter/chapter per term)
- Withdrawal from TCU which is not considered permanent

C. Temporarily Inactive

This member is temporarily inactive to the TCU Chapter but an active collegiate member to the General Fraternity who

1. pays full dues to General Fraternity but no dues to the TCU Chapter
2. does not participate in chapter events
3. does not vote during chapter proceedings

This status may only be held for two [2] semesters at a time and must be given with permission by the chapter President.

D. Suspended

This member is an Active Member (see *A. Active Member*) who follows all the obligations and duties imposed therein, except that

1. the member may not attend any chapter social events
2. the member may not vote during chapter proceedings
3. the member may not participate in new member recruitment
4. the member may not participate in intramural events

This status may be held for two [2] semesters, at which point the member will be referred to the Kai Committee for a membership review.

E. Pledging Member

This member is a new member to the Chapter serving a period of orientation as proscribed by the Chapter's pledge education process. He is responsible for full pledge dues to both the TCU Chapter and the General Fraternity.

Section 4: The Electoral College

Adopted 9/27/2015

Article IV – Officers and Elections was amended to change the name of the slating committee to the Electoral College and to enlarge it from 2 members per grade to 4 members per grade. Other minor procedural adjustments were made.

By-Laws of the Eta Eta Chapter of Beta Theta Pi

Article I – Leadership Structure

Section 1: Executive Committee Structure

The following Executive Committee officers are to be elected as stated in Article IV of the Constitution.

- President
- Vice-President of Brotherhood
- Vice-President of Finance
- Vice-President of Communications
- Vice-President of Risk Management
- Vice-President of Recruitment
- Vice-President of Member Education
- Vice-President of External Programming
- Vice-President of Social Programming

The following Non-Executive positions are to be elected as stated in Article IV of the Constitution.

- Secretary

Section 2: Emergency Appointments

In the event of an emergency, the President shall appoint a member to fill an interim position. Appointment shall be confirmed by a majority vote at a regularly scheduled meeting. The appointment stands until the next yearly election is held.

Section 3: Committee Approval

Any Executive Officer or Committee chairman may set up a committee to aid himself in performing his duties.

Section 4: Committee Chairman Removal

Removal of any Committee chairman is done so with the recommendation of the respective Vice-President and a two-thirds vote of the Executive Committee. A new chairman is nominated by the respective Vice-President and approved by the current Executive Committee by a majority vote.

Section 5: President as Convention Delegate

By virtue of his position, the President will be the fraternity's official delegate to the Beta Theta Pi General Convention. If the President is unable to attend, the fraternity's official delegate will be the next available Officer as outlined in Article I, Section 1.

Article II – Duties of Officers and Chairmen

Section 1: General

Executive Officers, Committee Chairmen, and their individual committees are required to perform their respective duties and responsibilities set forth in the remainder of Article II. If it is believed that an Executive Officer is not fulfilling his respective duties, he may be referred to the Kai Committee for review. The duties of Officers and Chairmen include but are not limited to the following:

Section 2: Duties of the President

- Chair the Executive Committee

- Preside over all fraternity meetings
- Attend Beta Theta Pi's Chapter Presidents Leadership Academy annually
- Attend Beta Theta Pi's Keystone Regional Leadership Conference annually
- Serve as the delegate to the Beta Theta Pi General Convention annually
- Attend TCU Greek Life's Chapter President Retreat annually
- Communicate with the Chapter Advisor(s) regularly
- Communicate with the Leadership Consultant frequently
- Coordinate a Chapter Retreat including an ethics and values clarification session each semester
- Coordinate Executive Committee transition retreat annually
- Coordinate the development of fraternity strategies and action plans

Section 3: Duties of the Vice-President of Brotherhood

- Attend Beta Theta Pi's Keystone Regional Leadership Conference annually
- Communicate with the Brotherhood Advisor regularly
- Chair the Brotherhood Committees (*See Article VI, Section 1*)

Section 4: Duties of the Vice-President of Finance

- Attend Beta Theta Pi's Keystone Regional Leadership Conference annually
- Communicate with the Finance Advisor regularly
- Choose a committee consisting of active members of the fraternity to assist in his duties
- Remain compliant with the Chapter Accounting Standards
- Chair the Finance Committee (*See Article VI, Section 2*)

Section 5: Duties of the Vice-President of Communications

- Attend Beta Theta Pi's Keystone Regional Leadership Conference annually
- Communicate with the Communications Advisor periodically
- Send out periodic chapter announcements
- Chair the Communications Committees (*See Article VI, Section 3*)
- Oversee the Secretary:
 - **Secretary** – To be elected by the Chapter with a two-thirds majority vote
 - Submit all required reports/correspondence to the General Fraternity and TCU Greek Life within established deadlines
 - Record the minutes and roll of regular and special fraternity meetings
 - Send out chapter meeting minutes to all members and advisors within 24 hours of the end of the meeting.
 - Document and save executive meeting minutes.
 - Coordinate fraternity applications for General Fraternity awards, TCU Greek Organization Accreditation Process, and TCU Greek Life Order of Omega awards annually
 - Back up all fraternity documents to a hard drive to be kept in a safe location
 - Meet the requirements of and apply for the North Dakota Award for Excellence in Chapter Publications or the Website Excellence Award by May 1st.

Section 6: Duties of the Vice-President of Risk Management

- Attend Beta Theta Pi's Keystone Regional Leadership Conference annually
- Communicate with the Risk Management Advisor regularly
- Chair the Risk Management Committee (*See Article VI, Section 4*)

Section 7: Duties of the Vice-President of Recruitment

- Attend Beta Theta Pi's Keystone Regional Leadership Conference annually
- Communicate with the Recruitment Advisor regularly
- Ensure compliance with all TCU Greek Life and General Fraternity recruitment policies
- Approve all extensions of bids to a potential new members
- Chair the Recruitment Committee (*See Article VI, Section 5*)

Section 8: Duties of the Vice-President of Education

- Attend Beta Theta Pi's Keystone Regional Leadership Conference annually
- Communicate with the Education Advisor regularly
- Chair the Education Committees (*See Article VI, Section 6*)

Section 9: Duties of the Vice-President of External Programming

- Attend Beta Theta Pi's Keystone Regional Leadership Conference annually
- Communicate with the External Programming Advisor periodically
- Chair the External Programming Committees (*See Article VI, Section 7*)

Section 10: Duties of the Vice-President of Social Programming

- Attend Beta Theta Pi's Keystone Regional Leadership Conference annually
- Communicate with the External Programming Advisor periodically
- Chair the Social Programming Committees (*See Article VI, Section 8*)

Article III – The Executive Committee

Section 1: Purpose

The purpose of the Executive Committee is to facilitate the operation of the fraternity, to aid in the control of its finances, to report at stated times and intervals on the condition of the fraternity, to prepare business in order that fraternity meetings may be as effective and efficient as possible, to determine policy in advance for approval at fraternity meetings, and to provide in all other ways possible for the businesslike administration of fraternity affairs and policies.

Section 2: Composition

The Executive Committee shall be composed of eight voting members: the President (only votes in event of a tie), Vice-President of Brotherhood, Vice-President of Finance, Vice-President of Communications, Vice-President of Risk Management, Vice-President of Recruitment, Vice-President of Member Education, External Vice-President of Programming and Internal Vice-President of Programming. Any interested members may attend meetings, but are not granted voting privileges. Pledging members may attend meetings but will not be granted voting privileges. Pledging members must remove themselves at the request of President.

Section 3: Meetings

The Executive Committee will meet once a week to conduct business. The day, time and location shall be approved at a meeting called by Executive Committee members at the start of each semester.

Section 4: Reporting

The major findings and proceedings of the Executive Committee shall be reported to the fraternity. The action of the Executive Committee is subject to approval by a majority of active members present and voting at a regularly scheduled meeting.

Section 5: Emergency Procedure

The Executive Committee has the power to conduct any business without consulting the fraternity if a situation arises where the consent of the fraternity is not needed or is inconvenient.

Section 6: Duties

All members of the Executive Committee are required to perform their respective duties and responsibilities set forth in Article II.

Section 7: Meeting Absences

Each member of the Executive Committee is allowed a maximum of two (2) unexcused absences from executive meetings for the semester. In the event of an absence, a representative of the absent member's committee must be present in their place.

- A \$20 fine is incurred if a member is absent more than twice or fails to have a representative in attendance.

Article IV – Fraternity Risk Management Policy

Adopted February 23, 2014

Members of the TCU Beta Theta Pi Fraternity live by the mantra that we are Betas at all times and at all locations. With that in mind, we choose to abide by the policies and procedures listed below. The TCU Beta Theta Pi Fraternity abides by all local, state, and federal laws, as well as the rules and regulations of Texas Christian University and the Beta Theta Pi General Fraternity. All members are expected to adhere to the General Fraternity Risk Management Policy located in the appendix.

Section 1: Alcohol Consumption and Possession

- The TCU Beta Theta Pi Fraternity neither condones, nor solicits, nor encourages the underage possession, use, and/or consumption of alcoholic beverages, nor the purchasing, serving, and/or selling of alcoholic beverages to/for minors (those under the legal drinking age).
- Any member who is under the influence of alcohol to a dangerous, belligerent, and/or otherwise unsafe level, as deemed by any member, advisor, law enforcement officer, or TCU official, will be asked to leave the event. If a taxi cab is necessary, the TCU Beta Theta Pi Fraternity will pay the required fee. The member will then be referred to the Kai Committee for sanctions the Committee deems appropriate and/or necessary. If needed, a formal incident report will be submitted to the General Fraternity.

Section 2: Drug Possession and Use

- All members who are caught in the possession of, or using, buying, or selling drugs, drug paraphernalia, or anything else drug-related will be immediately referred to the Kai Committee for sanctions the Committee deems appropriate and/or necessary. If needed, a formal incident report will be submitted to the General Fraternity.
- Any drug considered illegal on the Texas Christian University campus, or by local, state, or federal law, is also considered illegal by the TCU Beta Theta Pi Fraternity.

Section 3: Policy for Dates at Social Events

- All members of Beta Theta Pi will be responsible for their date and the conduct of said date at all social events.
- Members who have a date that is clearly under the influence of alcohol and/or drugs to a dangerous, belligerent, and/or otherwise unsafe level will be asked to escort their date safely to the date's place of residence. The member of Beta Theta Pi will then safely return to his place of residence.
- Any member who does not escort or take care of their date before, during, and/or after the event will be referred to Kai Committee for sanctions the Committee deems appropriate and/or necessary in congruence with acting ungentlemanly.
- No former members of the TCU Beta Theta Pi Fraternity, including those resigned or removed from membership or pledgeship, will be allowed to attend any social events sponsored by the Fraternity as a current member's date.
- No inactive or suspended members from the TCU Beta Theta Pi Fraternity will be allowed to attend any social events sponsored by the Fraternity as a current member's date.

Section 4: Ungentlemanly Conduct

- Any member who is reported to have acted in a negative way towards anyone, whether man or woman, will immediately be referred to the Kai Committee for sanctions the Committee deems appropriate and/or necessary. If needed, a formal incident report will be submitted to the General Fraternity.
 - This is to include, but not limited to, all forms of assault and battery including verbal assault, physical assault, or anything a reasonable person would consider ungentlemanly.

Article V – The Kai Committee

Section 1: Purpose

The purpose of the Kai Committee is to provide self-governance within the fraternity by holding members accountable for any action that violates the Fraternity's and General Fraternity's Constitution and By-Laws, Texas Christian University policies, Federal, State and local law, and the standards of conduct and ritual of Beta Theta Pi.

Section 2: Composition and Elections

The Kai Committee shall consist of 8 members, made up of the Vice President of Brotherhood, two members from each class (sophomore, junior, and senior) and one freshman from the Fall pledge class. Each class is limited to three representatives, including the class of the Vice President of Brotherhood. Each Kai member shall be elected by their respective class as follows:

- Kai members are nominated and elected at the chapter meeting following the election of the new executive committee every Fall
- Each class makes nominations of members to be their representatives on Kai who are in good standing with the chapter and have no record of severe Kai violations
- The members nominated will then be voted on, with the top two candidates selected as the classes Kai representatives
- The two members selected will then be collectively approved by a majority vote of their respective class
- A runoff system will be used if deemed necessary by the Vice President of Brotherhood

Section 3: Voting

Committee members who are active and considered in good standing with the fraternity vote, and the Vice President of Brotherhood votes in the event of a tie. One member of the Committee shall serve as the secretary, take minutes at each meeting, and present these minutes to the Vice President of Brotherhood for documentation.

Section 4: Requirements for Committee Members

The Kai Committee members must be respected active brothers and have no major Kai Committee violations in the past. Should a member of the Kai Committee be found of a major violation, the member will be removed and a new member will be elected to join the committee by the vacant position's respective class.

Section 5: Decision Making

Kai Committee members are not on the Committee to make personal decisions about situations, but rather to uphold the fraternity's governing documents such as, but not limited to, the Constitution, By-Laws, Academic Assistance plan, Risk Management policy, etc. Kai will also uphold the standards of conduct and ritual expected of every member of the TCU Fraternity.

Section 6: Procedure

In certain instances where governing documents do not provide clear directives or recommendations for behavior or cases brought before the Kai Committee, the Kai Committee will make a decision based upon what information and evidence is provided, with the chief intention of upholding the integrity of the Fraternity through holding its members and bodies accountable. Directives and sanctions will be discussed thoroughly and derived based upon improving brotherhood and building up the referred member. In such instances, Kai's decision is to be respected as an authoritative self-governance body, with the knowledge that the Fraternity's and members' best interests were taken into account in any decisions made.

Section 7: Removing a Committee Member

If either a member of the Kai Committee or a member of the Executive Committee feels a member of the Kai Committee should be removed, then the Executive Committee shall vote to call a fraternity vote on the matter. Should a majority of the Executive Committee decide to call a fraternity vote, then a three-fourths vote of active present members is required to remove a member from the Kai Committee. Any Kai Committee member that is deliberately going against the standards set forth in the Constitution, By-Laws, and ritual of this fraternity should be considered for removal.

Section 8: Requirements for Meeting

The Kai Committee shall meet periodically and any member may be requested to attend. In order for a Kai Committee meeting to take place there must be at least one representative from each class level, with a minimum of 5 Committee members present.

Section 9: Referrals

In order for a case to be heard by the Kai Committee, it must be re-referred to the Kai Committee Chair (Vice President of Brotherhood) or the President. Cases may be referred to the Kai Committee by any member or associate member of the fraternity.

Section 10: Confidentiality

When a member refers a case to the Kai Committee, that member's identity will be kept strictly confidential unless that member and the Kai Committee feel it is otherwise necessary.

Section 11: Steps of Action

- A. The Kai Committee meets to decide whether a case should be heard. If a majority of the Committee wishes to hear a case, then the Committee will bring the stated individual(s) before them. In certain emergency situations, the Kai Committee Chair can decide to automatically bring a referred case before Kai.
- B. The Kai Committee will then present the case, adhering to confidentiality as needed, and ask for the individual(s) involved to state their side(s). The Committee will then follow up with any related questions.
- C. The individual(s) will then be asked to step out of the room and the Kai Committee will decide whether any appropriate actions will be taken or sanctions imposed.
- D. If sanctions are needed, then the Kai Committee may have the individual(s) brought back into the room and ask if they have any recommended sanctions.
- E. The Kai Committee will then ask the individual(s) to step out again, making their ultimate decision relating to the sanctions imposed, with attention paid to the recommended sanctions from the individual(s) referred.
- F. It is essential that all actions of the Kai Committee are documented for the future. Previous case precedence should be referred to as a matter of consistency, but is not required.

Section 12: Sanctions

The degree to which a brother's actions negatively affects the well-being of the fraternity and its members and the level to which his actions contradict the fraternity's governing documents, standards of conduct, and ritual should determine the severity of the sanctions. If a member commits a severe violation, then the Kai Committee has the authority to enforce any sanction they deem necessary, including the recommendation of removal from the Fraternity roll of members.

Section 13: Release of Information

All Kai Committee members must maintain confidentiality regarding all official business of the Committee. However, the Kai Committee may decide to release case details at its discretion.

Section 14: Appeals

The Kai Committee speaks for the fraternity and handles issues internally. The Committee's decisions are to be respected. However in rare occurrences, decisions can be appealed to the Executive Committee. Here, the Executive Committee hears the side of the sanctioned member(s) and also an explanation of the decision from the Kai Committee. The Executive Committee then decides whether or not they feel the sanctions are appropriate by a two-thirds vote. It is of utmost importance that all members of the Executive Committee (including Vice President of Brotherhood) are present to vote. The Executive team will carefully examine the case and discuss as needed with attention paid not only to the case at hand, but also the integrity of self-governance of the Fraternity. If the Kai decision and/or sanctions are deemed inappropriate, the Executive Committee will have the Kai Committee revisit the issue. The Executive Committee will also provide an in-depth report as to why the appeal was granted. This should be presented in the form of a typed report for reference when re-examining the case. Members of the Kai Committee may also ask the Executive Committee any questions based upon the report or if the Executive Committee has any recommendations for revised sanctions. The Kai Committee then comes up with new sanctions, which must be approved by a majority vote of the Executive Committee. If the Executive Committee deems the sanctions to be inappropriate again, each Executive Committee member will provide a detailed reason for not approving the sanctions, which should be included in the typed report detailing why the appeal was again granted. The issue will then go before Kai once again. The process will continue as previously stated until the Executive Committee approves directives/sanctions. If Kai

deems the reason for an appeal being granted to be inconsistent with its governing principles or to be of a detrimental nature of the integrity of the Fraternity, Kai can choose to, at any time, put the issue before the entire Fraternity. In this instance, the case would be presented in great detail to the entire Fraternity and sanctions/directives will be decided upon collectively and approved by a majority vote of the Fraternity.

Section 15: Scheduling

If a referred member has a valid excuse and is unable to attend his scheduled Kai Committee hearing, he must notify the Kai Committee Chair at least twenty-four hours in advance. If the Kai Committee Chair deems the excuse valid, the Committee will then reschedule the hearing. If the excuse is not found valid, or if no excuse was ever obtained, Kai may proceed without the referred member present.

Section 16: Documentation

The Kai Committee must maintain detailed reports on referrals, actions taken, current status, and outstanding sanctions of every brother. In most cases this documentation will be kept in the possession of the Kai Committee Chair (VP of Brotherhood).

Section 17: Violation Examples

The following are examples of Kai Committee violations, but are not limited to:

- Disrespecting another member or his property
- Financial delinquency
- Failure to meet fraternity academic standards
- Associating fighting or violent behavior with the fraternity
- Drinking in Beta Theta Pi letters
- Failure to fulfill Kai Committee sanctions
- Failure to meet Officer, Chairman, or member obligations
- Destruction of fraternity, Texas Christian University, or community property
- Use of fraudulent identification at fraternity events
- Any proven use, possession, or sale of illegal drugs
- Violations of local, State, or Federal law
- Any other action that is against fraternity policy
- Any other action that affects the well-being of the fraternity in a negative manner

Section 18: Sanction Examples

The following are possible Kai Committee sanctions, but are not limited to:

- Formal warning
- Apology letter or statement to the fraternity or parties involved
- Community service hours
- Attending appropriate workshop or educational session
- Paying for damages
- Loss of social or intramural privileges
- Removal from office or position
- Not allowed to be a big brother
- Recommendation for termination of membership
- Requirement to seek professional help

- Fine(s)
- Loss of wearing letter privileges
- Attend pledge meeting(s)
- Loss of role in ritual
- Sober monitor at event(s)
- Any other sanction that the Kai Committee deems appropriate

Article VI – Committee Responsibilities

Section 1: Brotherhood Committees

The responsibilities of each of the Brotherhood Committees are as follows:

Kai

This group defends the purity of Beta’s brotherhood. Their responsibilities include promoting self-governance, enforcing member standards, executing ritual ceremonies and promoting activities that foster a closer fraternal experience. This committee should be comprised of eight voting members (two from each class) and also the VP of Brotherhood. (*See Article V for details*)

Brotherhood

- Plan and execute at least two (2) alcohol-free Brotherhood events each semester
- Provide brotherhood development programs, including an “Eye of Wooglin” each term

Ritual

- Properly perform all required ritual ceremonies included in the bound volume each semester
- Certify at least one alumnus’ presence at new member induction and initiation ceremonies
- Ensure all rituals are performed effectively, with dignity and in correlation to all fraternity and university policies
- Ensure that all ritual regalia and equipment is properly stored, secured, and cared for

Academic Assistance

- Manage the fraternity academic assistance plan for those not in good academic standing

Standards

- Promote self-governance by holding members accountable to membership standards
- Review the Constitution and Bylaws throughout the semester in order to assure that all policies are being followed
- Educate active and new members on Kai Committee guidelines each semester

Section 2: Finance Committee

This committee is responsible for overseeing the fraternity’s budget, collections and money management throughout the year. It can also supervise housing operations if applicable. Its responsibilities are as follows:

- Develop and allocate fraternity’s operating budget in collaboration with the Finance advisor and manage budget adherence
- Have the semester budget approved by the chapter by a majority vote

- Issue bills to members and collect all fees
- Pay all housing, local vendor and General Fraternity bills fully and promptly
- Deliver periodic financial updates at both Chapter (monthly) and Executive (weekly) meetings
- Educate new and active members on financial commitments to the fraternity each semester
- Report members and pledges that are no longer in good financial standing or have outstanding financial obligations to the executive committee
- Maintain complete financial records for the fraternity
- File IRS 990 and 1099 forms annually
- Supervise any fundraising efforts of the fraternity
- Oversee housing operations including repairs and overall cleanliness (if applicable)
- Host at least one (1) personal finance program in collaboration with the Member Education committee each year
- Provide assistance for any position in the fraternity that has financial resources allocated to them and provide reimbursements in a timely fashion

Section 3: Communications Committees

Charged with oversight of the fraternity's internal and external communications, these committees facilitate greater coordination among members and constituents. Most importantly it puts the communication needs of all constituents in front of one group. The responsibilities of each of the Communications Committees are as follows:

T-Shirt

- Must approve and coordinate all T-shirt, clothing, and merchandise orders for the chapter

Chapter Recognition

- Coordinate awards including the recognition of at least one outstanding alumnus and TCU faculty member annually
- Submit a letter of recommendation from a non-Beta community member
- Submit a letter of recommendation from a campus administrator
- Compile and submit all fraternity awards applications

Marketing and Publicity

- Coordinate all fraternity event marketing and publicity strategies
- Coordinate fraternity social media including but not limited to the fraternity website, Twitter, and Facebook
- Enforce all violations of the Social Media Contract signed by all members and pledges
- Initiate and answer general fraternity correspondence/public relations
- Manage the fraternity's newsletter and website

Publications

- Publish at least two (2) issues of a fraternity newsletter each semester and submit at least two (2) copies to the administrative office no later than May 1st.
- Submit press release with pictures to local media outlets each semester for a total of two (2) per year

Historian

- Keep all fraternity historical archives, files, and pictures in working order

Alumni Engagement

- Hold at least two (2) alumni events each semester
- Meet the requirements of and apply for the Alumni Relations Award or the Stephenson Historical Preservation Award by May 1st.

Section 4: Risk Management Committee

This committee proactively focuses on maintaining a safe fraternity environment. The general areas of responsibility include policy implementation via member behavior, events and property as well as crisis/incident management. The responsibilities of the Risk Management committee are as follows:

- Ensure Beta Theta Pi's Risk Management Policy is implemented at all fraternity events
- Educate active and new members on Beta Theta Pi's risk management policy in collaboration with the Risk Management Advisor periodically
- Report all risk management incidents to the General Fraternity within 24 hours
- Maintain a risk management rating of "Excellent" or "Satisfactory" with the General Fraternity
- Host at least one (1) alcohol awareness program in collaboration with the Education committee each semester
- Have at least one member representing Risk Management at every Beta sponsored event.
- Monitor and address all fire, health and safety issues regarding member housing
- Proactively address through education or intervention any issues of substance abuse
- Keep a running record of member violations

Section 5: Recruitment Committee

This committee plays a critical role in managing the names list, driving interactions between brothers and potential new members and member selection. The strongest fraternities have a team approach to recruitment with many new members directly involved. The responsibilities of the Recruitment Committee are as follows:

- Utilizing the fraternity's 6-step model and "365 recruitment" strategy, aggressively recruit and maintain total fraternity membership equal to or greater than the campus average fraternity size
- Apply for the Men of Principle Scholarship Grant annually. Utilize the interview and selection process for distributing the grant.
- Oversee all recruitment related activities and promote effective recruitment practices
- Implement and utilize values-based recruitment standards
- Maintain the recruitment names list of all potential new members and referrals
- Acknowledge and follow up regarding the status and outcome of all referrals
- Develop and distribute a recruitment calendar for members
- Assess the chapter's opinion of potential new members
- Be the final body to decide on the worthiness of potential new members based on Beta's core values and the chapters future
- Plan and execute at least 1 recruitment workshop each semester for active and new members on recruitment strategies and best practices in collaboration with the Recruitment Advisor.

Section 6: Education Committees

Education extends well beyond orienting new members to Beta. The education committee focuses on recurring fraternity-wide education sessions as well as development opportunities on campus and within the General Fraternity. The responsibilities of each of the Education Committees are as follows:

Member Education

- Implement a fraternity education program including at least four (4) programs each year, one from of each of following areas:
 - Academic Success
 - Diversity Awareness
 - Alcohol and Drug Education
 - Personal Finance
- Organize annual fraternity-wide education regarding critical operational topics

New Member Education

- Implement new member program which is approved on time using the Positive Pledge Education Assessment (PPEA)
 - Conduct the new member education program within all Fraternity, campus and state guidelines
- Ensure pledge class GPA is higher than the all-fraternity pledge class average
- Pledge Education Chair oversees all disciplinary matters dealing with new members
- Initiate at least 90% of all new members

Leadership Development

- Ensure ten (10) men attend at least 3 different leadership development opportunities annually, at least two must be sponsored by Beta Theta Pi (Does not include Keystone participation)
- Ensure a full delegation of officers attends the Keystone Regional Leadership Conference annually
- Have at least 4 members involved as officers in 1 or more campus organizations outside of Beta Theta Pi
- Maintain 100% involvement of the fraternity membership in at least one community organization, campus activity, or employment outside the fraternity
- Have a leadership chair keep a running record of member involvement in leadership positions, and campus organizations

Section 7: External Programming Committees

The responsibilities of the External Programming committees are as follows:

Community Service

- Organize and administer at least two (2) fraternity community service projects requiring participation of 75% of members per semester, co-sponsoring at least one (1) service project each semester
- Members who fail to attend mandatory fraternity community service projects without a valid excuse are subject to fines and/or a Kai Committee referral
- Average at least ten (10) community service hours per member each semester

- Members who fail to attain ten (10) community service hours are subject to fines and/or a Kai Committee referral
- Incorporate Service Learning Reflections into fraternity community service and philanthropy events in collaboration with Volunteer Services
- Meet the requirements of and apply for the John Holt Duncan Service Award or the Campus Involvement Award by May 1st.

Philanthropy

- Sponsor at least one (1) philanthropy event per semester

Parent Engagement

- Hold at least one (1) parent event each semester

Section 8: Social Programming Committees

The responsibilities of the Social Programming committees are as follows:

Social

- Host at least two (2) alcohol-free social events each semester
- Co-sponsor at least two (2) activities/events with other Greek organizations or student organizations per semester

Campus

- Organize on campus events including but not limited to homecoming and all tailgating
- Intramural Chair
- Coordinate all fraternity intramural teams and involvement
- Registration for all fraternity intramural teams must be approved by Intramural chair before registration

Singing

- Educate new members on the Songs of the Beta Theta Pi Fraternity
- Meet the requirements of and apply for the Whitman Choral Cup, New Song Competition, or the Shelby Molter Song Competition Award by May 1st.

Article VII – Extending Bids and Pledging Requirements

Section 1: Pledging Period

Pledging periods shall last approximately eight weeks and may not be extended except by approval of the Executive Committee, by majority vote, under extenuating circumstances such as illness or death in the family.

Section 2: General Qualifications for a Bid

To extend a bid, a potential new member must have shown an alignment with Beta's values, positive interactions with active members and, on paper, the leadership and academic talent that is becoming of a Beta. The VP of Recruitment will then be the only member allowed to approve the extension of a bid after listening to the President, the Recruitment Committee, the Executive Committee, Active Members and any other recommendations or referrals that have come into the chapter.

Section 3: GPA Qualifications for a Bid

The fraternity should generally adhere to a 3.00 cumulative collegiate grade point average (GPA) standard on a 4.00 scale in extending bids to potential new members. However, should the potential new member have a GPA higher than a 3.00 the prior semester and a cumulative GPA below a 3.00, he may be offered a bid with the approval of eighty percent of actives present and voting.

Section 4: Depledging

A pledge can be de-pledged and considered unworthy by the fraternity within the first six weeks of the pledge process if any active member calls upon the reevaluation of a pledge during a regularly scheduled fraternity meeting and one-third of the fraternity is in agreement with de-pledging.

A pledge can be de-pledged and considered unworthy by the fraternity within the last two weeks of the pledge process if any active member calls upon the reevaluation of a pledge during a regularly scheduled fraternity meeting and two-thirds of the fraternity is in agreement with de-pledging.

A pledge can be de-pledged and considered unworthy by the fraternity at any time by the Pledge Educator and the Vice-President of Education, as long as the Executive Committee is notified first.

Section 5: Resignation

Pledges who wish to resign must notify the fraternity President and Vice-President of Member Education of their intent to resign via email or letter and must sign and submit a completed resignation form.

Pledges failing to do so by the second week of the pledge process must still pay half of the pledge dues for the semester in order for the fraternity to not take any monetary losses.

Article VIII – Initiation

Section 1: General Requirements

Before being initiated into the fraternity a pledge must have completed these steps:

- A. He must meet the standards outlined by the General Fraternity.
- B. He must have successfully completed the fraternity pledge program.
- C. Financial requirements must be fulfilled as deemed by the Vice-President of Finance.

Section 2: Ceremony

The Initiation Ceremony will be conducted in accordance with the standard ritual guide as approved by the General Fraternity.

Appendix to the By-Laws

Contents:

- A. Beta Theta Pi Risk Management Policy
- B. TCU Chapter of Beta Theta Pi Academic Assistance Plan
- C. TCU Chapter of Beta Theta Pi Social Media Regulations

Beta Theta Pi Risk Management Policy

ALCOHOL AND DRUGS

The Risk Management Policy of Beta Theta Pi includes, but is not limited to, the following provisions which shall apply to all fraternity chapters, colonies and levels of fraternity membership.

1. The possession, use and/or consumption of alcoholic beverages by any fraternity member or guest while on chapter premises, during an official fraternity event, or in any situation sponsored or endorsed by the chapter, or at any event an observer would associate with the fraternity, must be in compliance with all applicable laws of the state, province, county, city, institution or other controlling entity and must be either BYOB or adhere to a Third Party Vendor system.
2. Abuse of the consumption of alcoholic beverages by any fraternity member or guest while on chapter premises, during an official fraternity event, or in any situation sponsored or endorsed by the chapter shall be prohibited. **No member shall permit, tolerate, encourage or participate in “drinking games” or other activities that encourage excessive consumption of alcohol.**
3. No fraternity members, individually or collectively, shall purchase for, serve, or sell alcoholic beverages to minors (i.e., those under legal "drinking age").
4. No alcoholic beverages may be purchased through the chapter treasury, nor may the purchase of alcoholic beverages for members or guests be undertaken or coordinated by any member in the name of, or on behalf of the chapter. Pooling of funds is not permitted.
5. No alcohol shall be present at any recruitment activity, pledge activity or induction, pre-initiation and initiation ceremonies.
6. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups or organizations.
7. No chapter may co-sponsor an event with an alcohol distributor, charitable organization, or other entity licensed to sell or give away alcoholic beverages where alcoholic beverages are sold or otherwise provided to those present.
8. Common containers for serving alcohol or bulk distribution of alcohol including kegs, punch bowls, etc., are strictly prohibited unless supplied and managed by a licensed caterer (i.e., third party vendor).
9. A sufficient number of mature party monitors must be adequately trained and instructed not to consume alcoholic beverages prior to, or while fulfilling, the role of party monitor.
10. Alternative transportation for those individuals who cannot safely drive their vehicles must be provided at every chapter event. This can include public/hired transportation or designated drivers.
11. **"Open parties", meaning those with unrestricted access by non-members of the fraternity without specific invitation, are prohibited.** The number of persons invited to any event sponsored or co-sponsored by Beta Theta Pi where alcohol is present is limited to three times the chapter size (a 3:1 ratio or 3 guests per member) or, if less, the maximum occupancy of the facility according to fire standards. Larger events are subject to approval, when notified two weeks prior to the event, of the Administrative Secretary.
12. The possession, sale, distribution and/or use of any illegal drugs, and unlawful possession, sale, distribution and/or use of prescription drugs in a manner contrary to their instructions or by someone to whom they were not prescribed or other controlled substances, at any chapter house, sponsored event or at any event an observer would associate with the Fraternity, is strictly prohibited.

HAZING

No chapter, chapter, collegiate member or alumnus shall engage in hazing activities. Permission or approval by a person being hazed is not a defense. Hazing activities are defined as:

Any action taken or situation created intentionally or through gross negligence, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include, but are not limited to, the following: use of alcohol; paddling in any form; creation of excessive fatigue; physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside or inside the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste; engaging in public stunts; morally degrading or humiliating games and activities; and any other activities which are not consistent with state law, fraternal law, ritual or policy or the regulations and policies of the educational institution.

SEXUAL ABUSE AND HARASSMENT

The Fraternity will neither tolerate nor condone any form of sexual harassment on the part of its members whether physical, mental or emotional. This includes any actions which are demeaning to women or men including, but not limited to verbal or physical harassment and sexual assault by individuals or members acting together. The employment or use of strippers, exotic dancers or similar performers, whether professional or amateur, is prohibited on chapter premises, during a fraternity event, or in any situation sponsored by the chapter.

FIRE, HEALTH, AND SAFETY

1. All chapter houses shall meet all local fire and health codes and standards prior to, during, and following occupancy.
2. All chapters must have emergency numbers for fire, police and ambulance posted by common phones and must have evacuation routes posted on the back of the door of each sleeping room.
3. A documented annual house inspection by either a local fire jurisdiction or by an insurance carrier is required.
4. All chapters shall comply with engineering recommendations as reported by the insurance company or local fire jurisdiction.
5. No chapter shall own a pet. Injuries resulting from incidents involving animals owned by members are the responsibility of the individual owner/member. Any liability will be the responsibility of the pet owner.
6. The possession and/or use of explosive or incendiary devices of any kind within the confines of the chapter house are prohibited. If the landlord allows firearms to be stored in the chapter house, they must be kept unloaded and locked/secured in a storage area only accessible by the owner of the firearm/s.
7. Candles should not be used in chapter houses or individual rooms except under controlled circumstances.
8. Hazardous areas must be secured so that they are inaccessible. Examples include, but are not limited to roofs, window ledges, open wells, docks and balconies. No member should ever go on the roof of the chapter house.

FIGHTING

Fighting can lead to brawls and significant injury. Picking a fight is one of the fastest ways to criminal prosecution or civil action. Such activity will not be condoned and may subject the chapter to a review by the General Fraternity.

PERSONAL INJURY AND PROPERTY

Our general liability policy is not a health insurance or accident policy for members. If any fraternity member should be injured in a sporting event or any other activity, he should notify his medical carrier (e.g., Blue Cross/Blue Shield) and seek reimbursement of his medical bills. Further, our policy does not cover personal property owned by members. Members should seek coverage through their parents' homeowners' policy or obtain renter's insurance.

Notice must be given to the Administrative Office immediately regardless of the severity of the injury.

LIABILITY COVERAGE

No insurance policy in the world provides coverage for violations of the law. The Beta Theta Pi insurance program is no exception. The key points to understand are: (1) compliance with federal, state or provincial, local and institutional laws and regulations; (2) compliance with the laws and policies of Beta Theta Pi Fraternity; (3) compliance with the Beta Theta Pi Risk Management Policy.

Individuals who choose to violate these rules or act outside of the scope of their office may void their protection under the Fraternity's insurance program. Their actions may jeopardize other members, other entities, or other named insured protected by the Beta Theta Pi General Liability Policy. The individuals involved will be personally liable and must retain their own attorneys for defense.

The Board of Trustees is authorized to amend or modify these policies in order to meet the contractual needs of the fraternity's insurance policy. Any change made outside of the scope of the General Convention must be distributed to all fraternity chapters and colonies within thirty [30] day of the changes. Further any changes made by the Board of Trustees expire at the following Convention, unless approved by said Convention.

Originally adopted in August 1987 and last modified on 8/3/2013 by the 174th General Convention

Eta Eta Chapter of Beta Theta Pi Academic Assistance Plan

- **Mission**
 - The mission of the Academic Assistance Plan of the TCU Chapter of Beta Theta Pi fraternity, is to assist the chapter and its members in promoting Cultivation of the Intellect and establishing Academic Standards that coincide with Men of Principle initiative and the colonies goals.
- **Vision**
 - The vision of the Academic Assistance Plan of the TCU Chapter of the Beta Theta Pi fraternity is to provide guidelines which the colonies members will obediently follow resulting in consistent outstanding achievement in the areas of scholarship and the intellect by adhering to the specific requirements contained in this document. With regards to academics, this plan shall assist members in the achievement of their greatest intellectual potential, a level for which there is no quantitative measure.

I. Definitions

1. **Academic Standing**
 - a. **Exceptional**
 - i. Grade Point of 3.5 or greater
 - b. **Good**
 - i. Grade Point of 3.25-3.49
 - c. **Acceptable**
 - i. Grade Point of 3.00-3.24
 - d. **Probationary I**
 - i. Grade Point of 2.5 - 2.99
 - e. **Probationary II**
 - i. Grade Point of 2.01 - 2.49
 - f. **Deferral**
 - i. Grade Point of 2. or lower
2. **Other Terms**
 - a. **Academic**
 - i. Grade Point refers to the weighted Grade Point Average which, if necessary, will be rounded up to the hundredth.
 - ii. Weighted means grades from classes worth more semester hours have greater influence than grades from classes with fewer semester hours.
 - iii. Term refers to a grading period, which for most classes is one semester.

II. Criteria

1. **Qualification**
 - a. **Academic Standing**
 - i. The six academic standing definitions above and their corresponding directives will be applied on a term basis. Should a student receive below a 3.0 in any given term and the member's cumulative Grade Point Average remains below 3.15, they will be placed on probation and the actions below will be taken.

2. Academic Counseling

a. Automatic

- i. Should a student's term or cumulative Grade Point classify the student as **Probationary I**, the student will be prohibited from attending 25% (no less than 1 event) of Beta Theta Pi official social events (mixers, formals, etc...). In addition, the student is required to complete 6 hours of study hours every week.
- ii. Should a student's term or cumulative Grade Point classify the student as **Probationary II**, the student will be prohibited from attending 50% (no less than 2 events) of Beta Theta Pi official social events (mixers, formals, etc...). In addition, the student is required to complete 8 hours of study hours every week.
- iii. Should a student's term or cumulative Grade Point classify the student as **Deferral**, the student will be prohibited from attending 75% (no less than 3 events) of Beta Theta Pi official social events (mixers, formals, etc...). In addition, the student is required to complete 10 hours of study hours every week.
- iv. Should a student's Grade Point be below 3.0 for two consecutive terms, the student must have their term AND cumulative Grade Point above 3.0 in the following term, otherwise the student will be suspended indefinitely from Beta Theta Pi

b. Requested

- i. Any member can at any time request a meeting with the Academic Assistance Chairman. The Academic Assistance Chairman will draft a plan for the member that will help provide suggested action in order to promote the student's academic success

c. Exception

- i. Any member on probation who makes at least a 3.0 semester Grade Point Average will move up one "notch" on the probationary levels, with suspension being the lowest "notch" and Probationary I being the highest. However, should the member make a 3.0 semester Grade Point Average then under a 3.0 the following semester, he shall return to his appropriate probationary status and, effectively, lose the "notch" he gained the previous semester. The member may not move completely out of probation until his cumulative Grade Point Average is completely at or above a 3.0.

3. Symbolic

a. Cultivation of the Intellect Award

- i. Any member who has no letter grade less than A- shall receive the Cultivation of the Intellect Award. This award will be given out on a yearly basis.

4. Study Hour Policies

- a. The Academic Assistance Chairman will check the study hour completion sheet every two weeks and if the student does not complete his allotted hour requirement to penalties below will be in effect. The Academic Assistance Chairman may also adjust a member's hours based on good or bad academic performance.
 - i. As a first offense, if the student does not complete their required hours in a timely manner, the student will have to complete the remaining hours in the next weekly term.

- ii. As a second offense, if the student does not complete their required hours in a timely manner, the student will be fined \$25 and must complete the remaining hours in the next weekly term.
- iii. As a third offense or more, if the student does not complete their required hours in a timely manner, the student will be sent to Kai committee and also must complete the remaining hours in the next biweekly term.

5. Grade Checks

- a. Members on Academic Assistance will be required to submit monthly grade checks in an effort to keep the Academic Assistance chair up to date on the member's progress, and allow the chair to best assess how to assist the member.

6. Tutoring

- a. Any member who is falling below a 3.0 in the current semester will be required to meet with a tutor at least once every two weeks until his GPA rises. We will add incentives to the program to encourage brothers to volunteer their services as a tutor, such as a free t-shirt from an event, or a night off of safe rides. Additionally, we will begin taking note of what members have had a particular class/professor in an effort to better pair those members on the academic assistance plan with members who have taken a specific class.

7. Executive Members

a. Grade Point Requirements

- i. If any executive member's Grade Point falls below 3.0 in two consecutive terms, the member will be removed from the executive team.

III. Academic Assistance Chairman Duties

1. Academic

a. Tutoring

- i. The Academic Assistance Chairman is to assist struggling brothers by providing tutors when possible from within the chapter.
- ii. The Academic Assistance Chairman will provide information on free tutoring sessions provided by the university and also assist in acquiring personal tutors for members on a needed basis.

b. Academic Assistance Follow Up

- i. The Academic Assistance Chair is responsible for making sure members adhere to this document and all conditions and directives contained here within. If members are non-compliant, they will be referred to Kai Committee by the Academic Assistance Chair.
- ii. The Vice President of Brotherhood will supervise the Academic Assistance Chair in all aspects and act in his stead in case of emergencies or absence.

c. Informational Sessions

- i. The Academic Assistance Chairman shall keep track of seminars relating to academics around the University and notify the chapter of their occurrence

Eta Eta Chapter of Beta Theta Pi Social Media Regulations and Guidelines

These guidelines are meant to protect our chapter and our members.

GENERAL GUIDELINES

- Social networks are communications media, and a part of our everyday lives. They can be valuable tools in gathering and disseminating news and information.
- Remember that the security of social media is very low. Nonmembers can access many of our existing sites. Ensure that content is appropriate, reflects public information about the Fraternity, and portrays Beta in a positive light.
- Content on any social media page, group or site must promote a positive image of the chapter, the Fraternity and the organization's environment (TCU, Fort Worth, Texas, USA).
- This document concerns itself primarily with Facebook and Twitter, although all Social Media is subject to the regulations and guidelines set forth in this document.
- Appropriateness of content is the responsibility of each member (both Brothers and Pledges), but can and will be monitored by members (Brothers and Pledges) of the chapter. Any member (Brothers or Pledges) can report content to the Social Media and Technology Chairman or to the Vice President of Communications.
- Please remember that our online data trails reflect on our professional reputations and those of Beta Theta Pi.
- Be cautious of the inappropriate use of any images showing our letters and/or secret terms/symbols/meanings, because they can be copied or saved and screenshots can be taken.
- Members should not produce, publish, and/or distribute any material, whether written or electronically as text, audio, video, or some combination of all three that could be deemed harmful to the good name and reputation of the chapter and/or Fraternity or TCU.
- What you do on social networks should be presumed to be publicly available to anyone, even if you have created a private account. It is possible to use privacy controls online to limit access to sensitive information, but such controls are only a deterrent, not an absolute insulator. Reality is simple: If you don't want something to be found online, don't put it there.
- Each member is encouraged to abide by any and all campus rules, university policy and any and all applicable Federal, state and local laws, especially those governing computer and telecommunication use, privacy and publicity rights and defamation.
- Direct any inquiries regarding social media to the Social Media and Technology Chairman or the Vice President of Communications.

FACEBOOK

- Facebook currently offers two networking tools to organize and promote our chapter:
 - Pages – Forum for the chapter's public presence on Facebook. Good vehicle to provide general information to members, potential new members, friends, family and others, with little extensive interaction between users. Primarily used to deliver information to the page's fans. Pages can be viewed and added by anyone with a Facebook profile.
 - Groups – Forum to facilitate and encourage interaction within a specific group. Useful for ongoing communication between group members through discussion topics. Group members can be invited to join en masse.
 - Pledge Class groups as well as the larger group that encompasses both active brothers and pledges are not forums to argue with one another or to have a

- lengthy conversation through comments. If you want to do this, take it up with that person on his personal page.
- Promotion of Events:
 - Chapter pages and groups should be used only to communicate with the membership regarding official Beta-sponsored events; do not use these sites to promote or announce off-campus events or pre- or post-parties. House parties are not officially endorsed by the chapter, and so are not “Beta Parties.”
 - The groups and pages sponsored by the chapter will be regularly monitored and content that violates these guidelines will be removed and may result in a referral to the Kai Committee.
 - Statuses/Pictures:
 - Do not portray Beta or the chapter in a negative way through statuses, comments, pictures, picture comments, etc.
 - Be smart. Pictures are discretionary, but do not have huge glaring pictures of alcohol if you are under age, or drugs regardless of age.

TWITTER

- The nature of Twitter is that users regularly follow others they do not know personally. It is more likely on Twitter than any other social media site that you will have unknown/non-Beta followers. Keep this in mind when using any proprietary or potentially sensitive information for your tweets.
- Be conscious of what you tweet. Anyone has the potential to see your tweets, even if they are “locked.”
- Mentions lead followers of your Twitter account to other accounts, hash tags link your post to similar posts as well as assist in search optimization.
- Use official hash tags and mentions for the chapter and Fraternity (@TCUBetaThetaPi, @BetaThetaPi; or #GOBETA) and event names (Social Media and Technology Chairman will pass word along through social media about new hash tags).
- Beta Twitter Accounts:
 - @TCUBetaThetaPi
 - Chapter Account
 - @BetaThetaPi
 - General Fraternity Account

CHAPTER SOCIAL MEDIA

- Facebook groups: Members will be invited based on pledge class and induction to pledgeship.
- Facebook page: <http://www.facebook.com/tcubetathetapi>
- Twitter: @TCUBetaThetaPi
- Website: www.tcubetathetapi.com

GENERAL FRATERNITY SOCIAL MEDIA

- Facebook: <http://www.facebook.com/betathetapi>
- Twitter: @BetaThetaPi
- Website: www.betathetapi.org

UNACCEPTABLE CONTENT AND TERMINOLOGY TO AVOID

- Meeting agendas and Chapter minutes are not to be posted on Social Media.
- Discussions about Fraternity business are not to be posted on Social Media.
- Anything related to Ritual is not to be posted on Social Media.

- No phrases or sections from anywhere in our Ritual should be quoted, referenced or paraphrased, even from ceremonies where secret matter is not discussed.
- An individual's social event (example: house parties, gatherings, etc.) is not to be posted on Chapter Social Media.
 - "An individual's social event" refers to anything that is not Beta-affiliated or Beta-sanctioned.
 - For example, "Recruitment Frisbee in the Commons" is appropriate, while "Kegger at my house Friday" is not appropriate.
 - This is done so as to avoid possible legal trouble/association with house parties, gatherings, etc. and to avoid tarnishing the good name of Beta Theta Pi and Texas Christian University.
- All photos and albums, statuses and tweets should be appropriate in nature.
- Comments/thoughts/statuses/tweets should be respectful and worthy of a gentleman. Keep the profanity to a minimum.
- Racist, sexist, or any other comment deemed unacceptable is not allowed.
- **ABSOLUTELY NO DEGRADING REMARKS ABOUT WOMEN WILL BE TOLERATED.**